



Claims Adjuster – Join Our Team Today!

Reporting to the Claims Manager, the Claims Adjuster is responsible for providing a consistently high level of service by investigating and examining insurance claims and negotiating settlement of the claims to the satisfaction of all parties. The Claims Adjuster handles a variety of claims in several lines of insurance business including: Auto, Liability, Commercial, Property and Farm.

As an Adjuster, you will be expected to: conduct thorough investigations; determine coverage and validity of claims, interview and communicate with insured, claimants and witnesses; inspect claim sites and negotiate settlements. Adjusters review the policy wordings to confirm applicable coverage for the loss, as well as set adequate reserves while maintaining the proper level of privacy, discretion, tact and confidentiality at all times.

Qualifications

- Graduate of a community college program or equivalent CIP/FCIP/CRM
- Strong industry knowledge gained through 5 to 7 years of related claims experience resulting in subject matter and technical expertise (preference will be given to experienced applicants)
- Must possess a valid driver's license or the means to travel daily to handle claims
- Ability to make difficult decisions on complex issues in a timely manner
- Ability to work independently in high pressure situations
- Analytical, research and mathematical skills
- Basic understanding of medical terminology and building construction materials and techniques
- Demonstrated ability to develop and maintain productive working relationships with peers, clients and industry professionals
- Proficient in MS Office Suite including: Word, Excel and Outlook
- Remain professional and tactful when dealing with difficult and challenging situations.
- Insurance software knowledge would be considered an asset.

Apply Today

Qualified candidates are invited to forward their resumes in confidence to Human Resources at hr@howardmutual.com by 4:00 pm on Thursday May 31, 2018.

HOWARD MUTUAL INSURANCE COMPANY is a well-established local mutual insurance company in Ridgeway, Ontario offering a rewarding and team focused environment. We believe in giving back to our community, ongoing training and development opportunities, as well as providing a competitive compensation program which includes a comprehensive benefit and pension package.

We thank all applicants for their interest however only those considered for interview will be contacted. Appropriate accommodations will be provided upon request throughout the recruitment and employment processes as required under the Accessibility for Ontarians with Disabilities Act (AODA).